

GRE Instructor - Global

Type: Contract-to-hire for a 6-week course; 15-hours per week classroom instruction; one-on-one test prep lessons, time permitting; opportunity to extend

Location: Singapore, Hanoi, Ho Chi Minh City, San Francisco, New York

Compensation: DOE + housing and airfare stipend

Organizational Background

Spark Prep offers a full service, holistic, values-based approach to admissions coaching, test preparation, and subject tutoring. We work with students throughout the US and South East Asia, on both undergraduate and graduate admissions processes.

Our goal - and the commitment we make to our students - is for the journey toward higher education to be filled with rich moments of synthesis and growth, intellectually and personally. With Spark Prep, the application process is an opportunity to clarify a student's values, refine goals, and begin his or her growth process into adulthood; test preparation and tutoring are vehicles for deepening understanding, honing skills, and expanding intellectual curiosity. We ask big questions in order to provide a meaningful investigation into the development of each student's character.

Our students are academically superlative, incredibly hard working and diligent, and come with high standards for success. Many of them expect to apply to top-tier American universities and past students have been admitted to Harvard, Princeton, Yale, Brown, Columbia, Penn, Stanford, Dartmouth, UChicago and world-renowned business programs including INSEAD, LBS, NYU-Stern, Boothe, Anderson, Columbia and Wharton.

Spark Prep provides breakthrough results for our students by providing a blend of strategic coaching, targeted test preparation, and personal development training.

About the Role

Spark Prep is looking for experienced GRE instructors to conduct classroom test prep courses and to provide one-on-one lessons with students. As our business domestically and abroad continues its rapid growth, we want to bring on board motivated, hard-working individuals who are interested in becoming part of our intimate, dynamic team. Our preference is for candidates who believe that a student's success is determined as much by their understanding of themselves as by grades and test scores.

You will act as a resource for our students in their college journey for all things related to the GRE. Our test prep curriculum is based on holistic cognitive learning science-based research from Duke-NUS, which provides targeted, personalized instruction and meaningful score improvement. The ideal candidate will already have an established pedagogy that includes test-taking strategy, study skills, and a pathway for incremental improvement, which will dovetail with our cognitive learning science-backed curricula.

Responsibilities

Responsibilities for this role include the following:

- Conduct a GRE course for 15-20 students
 - Familiarize self with curriculum
 - Course instruction
 - Homework and practice test administration
 - Grading and writing assessments
- Provide one-on-one test prep lessons

Preferred Qualifications

- Dedication to the development, growth, and inspiration of young people
- Flexible, patient, kind, and comfortable working in new cultural environments
- Excellent interpersonal communication skills
- BA or BS required; Graduate degree in humanities or MBA is desirable
- 3-4 years experience teaching or working closely with students; strong preference for test prep and/or ESL teaching experience

To apply, send your resume and a letter of interest to info@sparkprep.com. Please include the job title in the subject line.